



# **Sandy Bay Child and Family Services Inc.**

Invites applicants for a

## **CFS WORKER – Winnipeg Sub Office**

### **1 FULL TIME TERM (6 MONTH) POSITION**

#### **Position Summary:**

Sandy Bay Child & Family Services (SBCFS) is a mandated agency by the Southern First Nations Network of Care Child and Family Services Authority. The agency operates with the authority to provide child and family services to community members of Sandy Bay First Nation both on- and off-reserve.

#### **Responsibilities & Duties:**

- Regular client contact and case management
- Ensuring proper reports and documentation are completed and submitted promptly
- Report writing and case planning as may be required
- Provide unit staff and supervisor with updates and reports as required
- Build positive community and public relations
- Plan assistive programs for clients
- Act as an advocate for client groups within the community
- Other duties shall be assigned as required

#### **Qualifications:**

- B.S.W., B.A., or Child & Family Services Diploma and/or equivalent education in a related field of study
- Registered with Manitoba College of Social Workers or eligible to be registered
- Minimum of two years' experience in child & family services and/or a related field of service
- Knowledge of the Manitoba CFS Act
- Demonstrated knowledge of collateral services/community resources and how to access
- Demonstrated knowledge and respect of First Nations culture & traditional philosophy
- Excellent work record/history
- Good time management and organizational skills
- Have a valid driver's license, access to a vehicle and willing to travel
- Knowledge and understanding of First Nations traditional values and beliefs
- The ability to speak and/or understand the Ojibway language is considered an asset
- Must pass a Vulnerable Sector Search, Prior Contact Check, and Child Abuse Registry Check.

If interested, please submit your Cover Letter, Resume, along with three (3) Reference Letters, one from being most recent Supervisor to:

Sandy Bay Child and Family Services Inc.  
Attn: Human Resources  
Unit C-1725, 18<sup>th</sup> Street North  
Brandon, MB R7A 1A6  
Email: [h.r@sbcfs.org](mailto:h.r@sbcfs.org)

**Closing date: Open until filled.**

*We thank all applicants, but only those selected for an interview will be contacted.*

**Preference will be awarded to Canadian Citizens, First Nations, Metis, or Inuit candidates meeting the position requirements. All indigenous applicants are asked to self-declare within their cover letter.**