



# **Sandy Bay Child and Family Services Inc**

invites applicants for a  
**CFS Worker Position – Portage La Prairie Sub-Office**  
**1 Full Time Position**

**Position Summary:** Sandy Bay Child & Family Services (SBCFS) is a mandated agency by the Southern First Nations Network of Care Child and Family Services Authority. The agency operates with the authority to provide child and family services to community members of Sandy Bay First Nation both on- and off-reserve.

### **Responsibilities & Duties:**

- Regular client contact and case management
- Ensuring proper reports and documentation are completed and submitted promptly
- Report writing and case planning
- Provide unit staff and supervisor with updates and reports as required
- Build positive community and public relations

### **Qualifications:**

- B.S.W., B.A, or Child & Family Services Diploma and/or equivalent education in a related field of study
- Minimum of two years' experience in child & family services and/or a related field of service
- Knowledge of the Manitoba CFS Act
- Demonstrated knowledge of collateral services/community resources and how to access
- Demonstrated knowledge and respect of First Nations culture & traditional philosophy
- Excellent work record/history with strong assessment and troubleshooting skills
- Excellent time management, organizational, written, and verbal communication skills
- Ability to assess risk and work effectively in a highly charged environment
- Have a valid driver's license, access to a vehicle and willing to travel
- Ability to speak and/or understand the Ojibway language would be an asset
- Must pass a Criminal Record Check, Vulnerable Sector Search, and Child Abuse Registry Check

**Please forward a cover letter resume to:**

Angel Ames  
Human Resources Administrator  
Sandy Bay Child & Family Services  
Box 105 Marius, Manitoba R0H 0T0  
Email: [angel.ames@sbcfs.org](mailto:angel.ames@sbcfs.org)

**Closing date: May 16, 2022**

**(Only those selected for an interview will be contacted)**

**Preference will be given to Canadian Citizens, First Nations, Métis, or Inuit candidates meeting the position requirements. All indigenous applicants are asked to self-declare within their cover letter.**