



**Sandy Bay
Child & Family Services Inc.
1 Full-time Position**

The agency is seeking applicants for the following position:
CASE AIDE – Winnipeg sub-office

Responsibilities & Duties:

- Reporting to CFS Off-Reserve Supervisor and supports and implements a range of goal-oriented intervention to children and families or to children in care
- Regular client contact and ensuring prompt submission of reports/documentation
- Knowledge of teaching methods for parenting skills, life skills, budgeting, nutrition and household management
- Advocate and assist client to access community resources
- Supervising family visits, escorting children and/or parents to scheduled appointments

Qualifications:

- Minimum Grade 12 diploma, as well as 1 year related course worker and 1 year relevant experience OR combination of Education and 3 years experience in a related position
- Knowledge of Manitoba CFS Act; collateral services/community resources; respect of First Nations culture & traditional philosophy
- Must be available to work alternating weekends
- Excellent work record/history, time management & organizational skills
- Have a valid driver's license, access to a vehicle and willing to travel
- Ability to speak Ojibway is an asset

Position subject to criminal record check/child abuse check. Salary based on education & experience.

Forward Resume to:

**Nicole La Fleche, Human Resource Manager
Sandy Bay Child & Family Services
32 Tupper St. N. Portage la Prairie, Manitoba R1N 1W8
Fax: (204) 856-2039**

Closing date: April 24, 2019

Only those selected for interview to be contacted.